

CHILD CARE POLICY



OUR PHILOSOPHY

We do not want small groups to suffer from meeting due to the cost of babysitting. We offer designated funds to small groups who need help paying for their babysitter(s). While we can help cover the cost of a babysitter(s), we cannot actually provide the babysitter(s) themselves. Finding and scheduling a babysitter(s) is the responsibility of the small group.

NUMBER OF BABYSITTERS

We do not have a standard process for how many babysitters may be used. Most small groups hire 1-2 babysitters per group meeting. However, the parents need to use discretion based on their specific situation.

PAY STRUCTURE

Groups may use \$15 per hour, per babysitter, of the funds provided by Calvary Chapel. If groups want to pay more than \$15 per hour, it is up to the group members to cover the additional costs.

RECEIVING AND DISTRIBUTING FUNDS

1. Calvary Chapel will give the facilitator a check for \$300 at the beginning of the small group season.
2. Cash the check and then distribute the appropriate amount of cash to either the babysitter(s) directly or give cash to the parents to pay their babysitter(s).
3. Keep a record of the amount of cash paid, to whom it is paid, and the date when it is paid.
4. Once the \$300 is used, turn in the completed [Child Care Funds Spreadsheet](#) by either emailing a copy of it to receipts@calvarychatt.com or mailing a paper copy to the Calvary Chapel Chattanooga office (PO Box 2127, Chattanooga, TN 37409). Once we receive your completed record sheet, we'll process a new \$300 check the following Wednesday and mail it on Thursday. Repeat this process as needed.

Note: Calvary Chapel Chattanooga only provides childcare funding for small groups that meet during the two designated small group seasons:

- Spring Season (End of January - Middle of May)
- Fall (End of August - Middle of December)
- **If the small group meets outside of these times, the small group is responsible for providing childcare funds themselves.**